

**Blackfoot Heritage Sixth Grade
HOME OF THE BRNCOS
Making the Right Tracks
2025-2026 STUDENT AGENDA**

**Blackfoot Heritage Sixth Grade
50 SOUTH SHILLING
BLACKFOOT, IDAHO 83221
PHONE (208) 785-8838
FAX (208) 785-8840**

MR. COLIN FOLSOM – PRINCIPAL

This handbook belongs to:

Student Name _____

Locker # _____

Homeroom _____

I have read the Student Handbook with my child.

Parent Signature _____ **Date** _____

WELCOME TO BLACKFOOT HERITAGE SIXTH GRADE

WELCOME students to the 2025 – 2026 school year at Blackfoot Heritage Sixth Grade. As you begin a new school year, take time to think about and set goals for the coming school year. Our mascot is the Bronco and our school colors are green, black, and white. You will find a dedicated faculty and staff at Blackfoot Heritage Sixth Grade. Each member of the staff is eager to do all they can to help you make the most of your school year. Our Sixth Grade Program is designed to provide you with the basics and to also provide an opportunity for you to participate in electives that include Band, Choir, Orchestra, Drama, Art, and Film and Media. We strive to provide the best educational experience possible for you. We feel our students are the best, because you are the best. We want you to be proud to be a BHSG student. Our goal is to strive for excellence. We invite you to join us in this effort. Put forth your best effort and many positive things will come your way. The school year will be as good as you make it.

STUDENT AGENDA

In order to promote a profitable educational experience and further meet the needs of our students, a student agenda was created. The staff and administration at Blackfoot Heritage Sixth Grade created this agenda to provide you with guidelines that we feel necessary for the achievements of a sound school environment. We urge you to review the contents of this handbook with your parents or guardian so we may share the common ground of understanding in order to encourage active learning and the growth to sound citizenship.

Our teachers will use the agenda to check over materials that are needed for projects and assignments. Parents may use it to check whether assignments are completed or not. The agenda is also used as a communication tool between home and school. It is your responsibility to carry this agenda to every class for organizational purposes.

I would ask you to read everything in the handbook portion of the agenda. It is every student's responsibility to follow the rules contained in the agenda. Teachers will be using the agenda for grading purposes and checking assignments.

- Take your agenda to class every day.
- Write in your agenda. Your agenda is your journal, a place to write each day's work or activity.
- Your agenda travels with you. After school, put your agenda in your book bag. Take it home each night in order to know what homework to do. Bring the agenda back to school each morning.
- Have your parent/guardian sign your agenda per your teacher's instructions. This shows that you are taking the opportunity to talk to your parents about your school assignments.
- Teachers may check agendas spontaneously for use.

Your agenda can be a great tool that will help you to be more successful at school and help you to form important lifelong habits.

STUDENT EXPECTATIONS

Sixth grade is a transition year with many changes. While our students may be getting older, they actually require more sleep at this age. Please help us by enforcing a reasonable bedtime.

WE EXPECT EACH STUDENT TO COME PREPARED DAILY WITH:

- Homework
- Pencils – paper
- Agenda
- Workbooks
- A positive attitude

WE ALSO EXPECT THE FOLLOWING:

- Respect property and rights of others.
- Follow directions from school personnel.
- Keep hands, feet, and other objects to yourself.
- Use appropriate language at all times.
- Be on time to class and keep work neat and orderly.
- Follow playground/lunchroom rules designed for the safety of all.
- Use acceptable manners at all times.
- Do your best at all times.
- No hats are to be worn in the building.

MISSION STATEMENT

“Opening doors for lifelong success through education.”

PHILOSOPHY

Blackfoot Heritage Sixth Grade will provide a safe learning environment where classroom discipline is maintained. Basic values are taught in ways which meet the special and personal needs of the students. Building on basic curriculum and communication skills required in elementary school, students will explore expanded curriculum using technology. Students will be taught the importance of responsible citizenship. They will become more self-directed in preparation for middle school, high school and entrance into the community.

SCHOOL CONNECTIONS

Check us out on Facebook – Blackfoot Heritage Sixth Grade. We post activities and happenings from the school.

BLACKFOOT HERITAGE SIXTH GRADE FACULTY AND STAFF

Mr. Colin Folsom - Principal

Mr. Brian Kress - Superintendent

Mr. Ryan Wilson - Assistant Superintendent/District Title IX Coordinator/Technology Director

Mrs. Rebecca Walker - Federal Programs Director

Mrs. Lynette Carter - Student Support Director/District 504 Coordinator

Penny Pattee - School Counselor and 504 Coordinator

Amber Serr - School Counselor and 504 Coordinator

Julie Fuller - Secretary

Amy Neff - Secretary

Steve Scott - School Resource Officer

Amy Armstrong - Teacher

Zach Campbell - Teacher

Meagan Capson - Teacher

Vicki Chase - GT Teacher

Sarah Hale - Teacher

Ethan Hansen - Teacher

Chance Loynd - Teacher

Katie Luke - Teacher

Liam Pope - Teacher

Nicole Robinson - Teacher

Madelyn Schnittgen - Teacher

Rebecca Whyte - Teacher

Jerry Nielson - Special Education Teacher

Janet Baker - Special Education Para

Rene Cates - Special Education Para

Wynette Ellis - Special Education Para

Katie Kent - Para

Sarah Mellady - Para

Josh Nickell - Para

Michael Pope - Para

Jayin Trumbull - Indian Ed Para

Alicia Campos - Indian Ed Para

Sheila Evans - Librarian

Shonna Saighman - Kitchen

Jason Denlinger - Kitchen

ACCIDENTS AT SCHOOL

The school district does not provide medical insurance to automatically pay for medical expenses when students are injured at school. The district does make student medical insurance available to families for purchase. Brochures outlining the coverage and premiums are available at the beginning of the year.

Accidents are a fact of life and a part of the growing up process our children go through. Parents need to be aware of this and be prepared for possible medical expenses that may arise should their child be injured at school.

ADMINISTERING MEDICATIONS TO STUDENTS

Medication will only be administered by the office if written requests have been signed by the parents. This includes, but is not limited to, Aspirin, Tylenol, Advil, Benadryl, etc. Permission forms for these are available in the office. Prescribed medication must be sent to the office in the original container with the direction for administration and the name of the student clearly stated. Prescription medication forms must be signed by a parent/guardian and physician. Over the counter medication forms will only need to be signed by a parent/guardian.

ASSEMBLIES

At all times, the students' behavior should be kind and courteous whether guests are present or not. Each student is personally responsible for the impression made by the school as a whole. Unacceptable conduct would include whistling, booing, uncalled for clapping, boisterousness, and talking during the program.

ATTENDANCE

School hours are 8:10 - 3:00 Monday - Thursday
Building hours are 7:45 - 4:30 Monday - Thursday

Students are asked to not arrive early or stay late unless special arrangements are made or the student is participating in a school sponsored function. The school building doors open at 8:00 am. Allowances will be made in the event of bad weather. Students are expected to be in the classroom at or before the tardy bell. Students who are late at the beginning of the day will be marked tardy and will be sent to the office for a tardy excuse. If your student is absent for any reason, please call the school to excuse your student's absence. (208-785-8838) There will be attendance incentives throughout the year. Awards will be given at the end of the school year for those who have perfect attendance and faithful attendance (less than 3 absences).

ATTENDANCE LETTERS POLICY

1. Daily calls will be made on all absent students after roll has been taken at 9:30 am.
2. Attendance letters will be sent at 4, 8 and 15 absences.

BICYCLES

Bicycles may be brought to school. Bicycles must be locked in the bike rack that is on the south end of the school. Skateboards, scooters, and rollerblades are not allowed anywhere at school. The school assumes no responsibility for lost or stolen items.

BUSES

Students who take the bus home from school must report outside the office area immediately after school. Bus behavior is covered under the bus disciplinary code. A student shall ride only the bus to which he or she is assigned. Only the students living in the Blackfoot School District are approved to ride the bus on designated bus routes. In the case of a student needing to ride a different bus after school, a bus pass will be given to the student, but only if a parent/guardian has given permission through a phone call or signed note. It is preferable to let the office know prior to 2:00 pm. Students who need a bus pass to go home with friends, need to have those arrangements made prior to coming to school. Office phones are not available for students to make plans with each other.

CHANGING CLASSES

NO changes can be made without the consent of the school principal and cooperating teachers.

DISCIPLINE

We believe that effective discipline is a cooperative effort between home and school. Parental involvement in your child's school is vital, and efforts will be made to inform parents and make them a part of discipline plans. Ultimately, the parent is responsible for their child's behavior at school and in the community.

We believe that most behavior problems can be prevented by using positive interventions and by creating a classroom environment where learning is facilitated and the child's self-esteem will be enhanced.

It is our belief that all students can behave appropriately and should be made responsible for their actions. As educators, we have a contractual obligation to teach as directed by our Board of Trustees, and we will not tolerate any student interfering with the right to teach and/or hampering another student's right to learn.

DRESS CODE

Students are expected to dress appropriately and neatly for school. While recognizing the importance of allowing students to express their individuality through attire, the school is responsible for ensuring that student dress is conducive to a positive and respectful environment for all students. The standards of appearance for students shall ensure that the student be clean, neat, and properly dressed. All students are required to dress in a manner that promotes a safe and healthy school environment and are not disruptive to the educational climate and process. School is a professional work environment for students. The dress code policy is to be enforced by all staff members. Student Dress Code Policy No. 517 can be found on the district web page, sd55.org / under the heading District Policies.

FIELD TRIPS

Properly supervised and planned educational field trips are an important part of the instructional program. A signed permission form from a parent or guardian will be required to attend.

FIRE AND OTHER EMERGENCY DRILLS

Fire and other emergency drills are held at regular intervals throughout the school year. During these drills, remember these basic rules:

- Check the instructions in the classroom. They are posted by the door. They indicate how to leave the building in case of fire.
- Walk. No talking. Move quickly and quietly to a designated area away from the building.
- Know the route from your classroom to the exits.
- There's no horseplay during fire drills.
- The first person out the door should hold the door for others.
- Stay to the right side of the halls and stairways when exiting the building.

HOMEWORK

Homework will be collected for students upon request. Please call by 9:30 to allow teachers time to get homework ready and sent to the office. Homework will be available in the office after 3:00 pm. Teachers also offer homework help time after school. Please check with your student's individual teacher for days and times.

INTRAMURALS

Intramurals will be held throughout the school year. Promotion of teamwork and sportsmanship is emphasized. This is an optional program for all students.

LIBRARY

Students may visit the library during class time with a pass from their teacher.

LOCKERS

Lockers are issued to students at the beginning of the school year. Your locker should be kept locked at all times. Students --- **DO NOT SHARE YOUR COMBINATION**, not even with your best friends. **YOU** are responsible for your locker's condition.

1. Remember your locker combination. Write it down and keep it with you until you have it memorized.
2. **NEVER** share your combination with your friends or classmates.
3. Keep your locker clean.
4. Do not over fill the locker. A bulging locker can jam shut and can then require assistance from office personnel.
5. Lockers are subject to periodic inspections at the discretion of the school administration.
6. The school assumes no liability for materials kept in a locker. Please be aware of items not allowed at the school.

LOST AND FOUND

Blackfoot Heritage Sixth Grade's lost and found is located next to the cafeteria. Students are expected to check the lost and found on a regular basis. Articles which have been found should be taken to the office. Library books should be taken to the library. It is a good idea to clearly mark items with your name so they can be returned without delay. Items not claimed by the end of the year will be donated to local agencies.

LUNCHROOM RULES

A hot lunch is available each day for a nominal charge. Prices may change from year to year and are announced at the beginning of each year. A reduced price and free lunch program are also available to those who qualify. We ask everyone to please fill out a Free and Reduced Lunch Application at the beginning of the school year! Students' behavior in the lunchroom should be based on courtesy and cleanliness. This means leaving the area in the same condition or better than it is found. Lunchroom rules consist of the following:

- No food or milk may be taken from the lunchroom.
- All trash/garbage must be put in specific containers.
- Proper behavior will be enforced.
- Conversation should be in normal voice tones. Please no yelling.
- Students may leave the lunchroom by raising their hand and getting permission to leave.
- Lunch money needs to be paid to the cashier in the lunchroom.
- To line up for lunch, you must have your lunch card, or have the number memorized.
- Students who crowd or cut in line will be last to eat.

No glass containers are permitted on campus at any time.

MEAL PROCEDURES FOR BHSG

- The Point of Sale (POS) system is the same at each school in the district. Each student is issued a student identification number when they enroll in the Blackfoot School District and we use the last four digits of this number for their meal account number. Funds may be deposited into this account in any amount and may be used for complete meals or to purchase milk only. We encourage payments be made in advance so the possibility of having to charge a meal is eliminated. Balances on the account, both positive and negative, will transfer with students when they move on to the middle school and high school. Parents who wish to check the balance on a child's account may do so by calling the Kitchen Manager at the school or the Child Nutrition Office. Checks will be accepted for the amount of purchase only. Please write the student's name on the check and send separate checks for student fees. We encourage students to bring payment to the cafeteria before school so the serving line moves quickly during lunch.
- Each student will need to learn their lunch ID Number because they will be entering the number on a pin pad at the cashier station. A student may also pay cash on a daily basis, but will still need to have a number for accurate accounting of income and meals served. Using another student's account will be considered fraud and may lead to disciplinary action.
- Applications for free and reduced-price lunches must be resubmitted each year and are available at registration and at each cafeteria and the Child Nutrition Office. The previous year's application is good for 30 days, but must have a current, approved application on file by September 30th, or the student will be charged full price for meals eaten after the application expires. The earlier you turn your application in, the better it is for all concerned. Please read and complete the application carefully. Incomplete or incorrect applications will not be accepted.
- Please encourage your student to use this system responsibly. With everyone's cooperation, the program will operate smoothly and quickly. If you have any questions, please contact the Child Nutrition Office at 785-8861.

PARENT TEACHER CONFERENCES

We understand the Sixth-Grade school is a new experience for both you and your student and we would like to keep the lines of communication as open as possible. Parent Teacher Conferences will be held during the year. However, you should always feel free to contact any of the staff here at Blackfoot Heritage Sixth Grade. E-mail can be a useful form of parent-teacher communication.

RAFFLE TICKET AWARD SYSTEM FOR POSITIVE BEHAVIORS

Students will receive tickets for showing positive behaviors. They will be able to use tickets earned to buy different rewards. Any faculty member can give a student ticket. Tickets must have the student's first and last name and the name of the teacher who gave them the recognition. Prizes or rewards can be an item or a privilege.

RESTRAINT AND SECLUSION

As a part of the emergency procedures in place in our schools, any student who poses an imminent risk of injury to him/herself or others may be physically restrained and/or placed in seclusion by our school staff in accordance with school board policies. These could occur along with other emergency actions such as calling the police. Significant violations of the law including assaults on students and staff will be reported to the police. The parent/guardian will be informed when any of these actions have occurred as soon as possible after any such incident. These policies will be available with other school board policies to all parents electronically via our website or as a hard copy on request.

(2016, Blackfoot School Board Policy No: 553 Restraint and Seclusion, pg. 7)

SICK BED POLICY

Students may lie down on the sick bed for a short time with teacher and office permission. After that, they are expected to return to class or call and go home. If parents are unable to come to pick up a sick student, arrangements must be made for a relative, family member, or friend to take the student home.

STUDENT CHECKOUT

Blackfoot Heritage Sixth Grade is a closed campus. Students will only be released to parents or guardians, unless other arrangements have been made with the school office. Students are asked to check in and out at the office to ensure correct attendance reporting and for safety reasons. Students leaving campus during the school day, must check out and check back in at the office. Please make sure we have current work, cell phone, and home telephone numbers in Infinite Campus, as well as an emergency number.

STUDENT RIDES

Students who wait for rides after school must wait on the north or south end of the building. The front of the building is for bus pickup only. Please do not park in the front of the building. Students are asked to not wander or loiter in the hallways after school. In the mornings, please drop students off on the north or south ends of the building.

CELL PHONES

Students are allowed to bring cell phones to school if they keep them in their lockers. If teachers give permission, students can check their phones at break times. When the bell rings at the end of the day, students can resume the use of their phones. Cell phones are not allowed on the playground or in the classroom. Students are allowed to text or call parents but they must have permission from the teacher or office.

TELEPHONE

Telephones are available in the classroom and in the office for student use if there is a valid reason to do so. Students may not use the school telephones for personal calls.

Phone calls for students will be handled between classes, during lunch, and before or after school. We ask that students make prior arrangements for after school activities or appointments before they leave home in the morning. If necessary, please call with messages before 2:00 pm. We will do our best to deliver the messages to students.

TOYS AND VALUABLES

Blackfoot Heritage Sixth Grade does not allow the following items into the school:

| | |
|----------------|---------------------------------------|
| Laser pointers | Weapons, (look-a-like guns) Knives |
| Gaming devices | Screwdrivers or other dangerous items |
| Scooters | Rollerblades |
| Skateboards | |

Explosive devices, including fireworks, fireballs, cherry bombs, stink bombs, caps, etc.
Gang identification paraphernalia such as rags, bandanas, etc.
Drugs, alcoholic beverages, narcotics, cigarettes, inhalants, lighters, matches, tobacco, e-cigarettes/vapes, marijuana or look-a-likes.

Above items brought to school will be confiscated and held in the office until parents come and pick them up. See District Policy 541. Any items that can be classified as dangerous or disruptive to classes are not allowed on the school grounds and may be confiscated. All of these items often interfere with class activity and create playground problems. Exceptions may be made for certain items with prior approval from the principal or the student's teacher. The school will not be responsible for lost, broken, or stolen items.

VISITORS

Parents are encouraged to visit the school any time. **YOU MUST CHECK IN WITH THE OFFICE WHEN YOU ARRIVE.** Students will not be released to anyone who has not checked in at the office, or anyone who is not approved to check the student out. Identification may also be requested. This is for student and staff safety. Students are not allowed to bring guests to school during regular school hours. This includes siblings, cousins, younger children, friends, etc.

VOLUNTEERS

Every effort is greatly appreciated and parent volunteers are welcome at Blackfoot Heritage Sixth Grade. Please check in at the office prior to going to classes. If you would like to volunteer for any program or class at BHSG, please contact the principal prior to coming in.

WEATHER AND OTHER SCHOOL CLOSURES

When severe weather creates hazardous conditions, the regular school schedule may be suspended to ensure school safety. It is the parent's or guardian's responsibility to check the district Facebook page or other news sources (internet, tv, or radio) to find out if school has been canceled. The district will also send out calls and emails to parents if parents have their information current on Infinite Campus. Announcements are normally broadcast between 6:00 am and 6:15 am. For more information on inclement weather, please go to the district website, sd55.org under the Community tab.

REGULAR BELL SCHEDULE

| | Time | |
|--------------|-------------|-------|
| AM | 8:10 | 11:45 |
| Lunch | 11:45 | 12:25 |
| PM | 12:25 | 3:00 |

2-HOUR EARLY RELEASE

| | Time | |
|--------------|-------------|-------|
| AM | 8:10 | 11:45 |
| Lunch | 11:45 | 12:25 |
| PM | 12:25 | 1:00 |

Bullying, Intimidation and Harassment

“Not in our classrooms—Not in our schools—Not in our district!”

It is the policy of this district to maintain a safe school environment for all students while attending school, riding the school bus, and attending district-sponsored activities on school premises or at other locations. Bullying, intimidation and harassment, regardless of the specific nature of the students' behavior, is disruptive to a safe school environment and will not be tolerated.

Blackfoot School District is committed to the continued implementation of a district-wide bullying, intimidation, and harassment prevention plan. The prevention plan creates awareness and commits to addressing the problem.

Blackfoot School District students will:

- Not bully others.
- Help others who are being bullied.
- Include everyone in activities – especially those who tend to be left out.
- Report incidents of bullying, intimidation and harassment.

The following elements will be included in the Blackfoot School District Sixth Grade prevention program.

Mission Statement: To make the school environment safe for students both physically and psychologically.

1. Review of the Bullying, Harassment and Hazing Policies will be done at the beginning of each year.
2. Counselor Designed Bully Prevention Program
 - a. Review definitions of Respect and Bullying
 - b. Identifying Bullying Behaviors
 - c. Bullying Refusal Skills
 - d. Strategies for Dealing with Bully Situations
 - e. The Role of the Bystander

Bullying, Intimidation, and Harassment Reporting Procedures

Any incident of bullying, intimidation or harassment will be reported to school personnel immediately.

Any student or parent of a student should immediately report any incident of bullying to school personnel. A Blackfoot School District Incident Report will be completed.

Any district employee who receives a report, becomes aware of, or in good faith believes that a student is being subjected to bullying, intimidation or harassment, is required to report the matter to the building principal immediately. A Blackfoot School District Incident Report will be completed.

Any district employee who witnesses bullying, intimidation or harassment of a student will take immediate, appropriate action to intervene and stop the incident. A Blackfoot School District Incident Report will be completed.

When a Blackfoot School District Incident Reporting Form is filled out, the following steps will be taken:

- A written statement from the complainant will be obtained regarding the allegations.
- A written statement from the accused will be obtained.
- Written statements from any witnesses will be obtained.
- A final written incident report detailing the investigation will be completed.

*Blackfoot School District Incident Reporting Forms are available in the main office.

| | | | |
|-------------------------------------|---|--|--|
| Typical Settings | School-Wide Rules and Expectations | | |
| | Act Responsibly | Act Respectfully | Act Safe |
| Lockers | <ul style="list-style-type: none"> *Access Lockers in a timely manner *Keep lockers organized | <ul style="list-style-type: none"> *Allow others to access their lockers *Use kind words and actions toward others *Be Helpful *Use appropriate locker décor | <ul style="list-style-type: none"> *Cautiously open and close lockers *Keep locker combination confidential |
| Lunch Room | <ul style="list-style-type: none"> *Clean up after yourself *Wait patiently in lunch line | <ul style="list-style-type: none"> *Allow others to sit with you *Practice good table manners *Use kind words | <ul style="list-style-type: none"> *Keep hands and feet and objects to yourself *Walk at all times! |
| Bathrooms | <ul style="list-style-type: none"> *Keep facilities clean *Address equipment/material problems to Office Personnel *No loitering | <ul style="list-style-type: none"> *Please Flush! *Keep to yourself *Respect the privacy of others | <ul style="list-style-type: none"> *Always wash your hands *Use facilities as intended |
| Playground | <ul style="list-style-type: none"> *Pick up equipment *Follow game rules *Head directly to class when the bell rings | <ul style="list-style-type: none"> *Listen to the adult on duty | <ul style="list-style-type: none"> *Hands and feet to yourself *Stay inside the fenced area *Avoid talking to strangers |
| Breezeways Hallways Stairways | <ul style="list-style-type: none"> *Keep traffic flowing *Keep a safe distance | <ul style="list-style-type: none"> *Keep traffic flowing *Keep a safe distance | <ul style="list-style-type: none"> *Walk at all times *Maintain traffic patterns *Hands, feet and objects to yourself |
| Assemblies | <ul style="list-style-type: none"> *Follow instructions of leaders | <ul style="list-style-type: none"> *Practice active listening *Practice appropriate responses | <ul style="list-style-type: none"> *Hands, feet and objects to yourself *Return seats to upright position |